

VILLAGE OF UPLANDS PARK

6390 Natural Bridge
Phone No. 314-383-1856

Uplands Park, MO 63121
Fax No. 314-383-1856

December 14, 2009
6:00 p.m.
Regular Board Meeting

CALL TO ORDER:

Chairwoman Martin called the regular board meeting to order at 6:20 p.m.

ROLL CALL:

Trustees Iwenofu, Gamble, and Carter. Absent is Trustee McClendon. Also present is the Village Attorney Doug Rudman, Village Accountant Celeste Metcalf, and Village Clerk Charlotte Graham.

ACKNOWLEDGE OF VISITORS/REPRESENTATIVES:

Ms. Ringo-resident

APPROVAL OF MINUTES:

1. Chairwoman Martin entertained a motion to accept the minutes from October 12, 2009 regular board meeting. Trustee Iwenofu said he would like to suspend the motion because he was unable to add his corrections. Seconded by Trustee Gamble. Roll Call; Trustees Gamble-yes, Iwenofu-yes and Carter-yes. Motion Carried.
2. Chairwoman Martin entertained a motion to accept the minutes from November 9, 2009 regular board meeting. Trustee Iwenofu motion for the minutes to be accepted with the necessary corrections. The motion dies with a lack of a second. The chairwoman entertained another motion for the minutes to be accepted. The motion dies.
3. Chairwoman Martin entertained a motion to accept the minutes from November 9, 2009 closed personnel meeting. Trustee Iwenofu motioned to accept the minutes with the necessary corrections. Seconded by Trustee Gamble. Roll Call; Trustees Iwenofu-yes, Gamble-yes, Carter-abstain, and Chairwoman Martin-yes. Motion Carried.

TREASURER'S REPORT:

The chairwoman turned the floor over to the Village Accountant Celeste Metcalf. Ms. Metcalf said she has two handouts to give out. Ms. Metcalf said she has proposed a budget for 2009-2010 and notes on the budget. She said she has talked about staying on top of the bills being paid and put in the computer. The revenue need to be recorded and

See Day
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modified on the accrued basis of accounting, and we need to stay on top of the bills to help keep of finances of Uplands Park. Ms. Metcalf said she has prepared the budget with the information she has, and most of the bills has been entered in the computer. She stated that she is not aware of the contracts and leases the village has. The fix assets whatever is own by the village is not concluded in the finances. And there are a couple of pieces missing.

Ms. Metcalf told the board the fiscal year of 2008 is actual. The fiscal year of 2010 is actual from March through October 2009, and the current fiscal are actual numbers. She estimate November 2009 through February 2010 are estimated figures. There is no information that is appropriated vs. non appropriated. We need to out line all thing that are missing, and reconstruct the accounts. The court cost she has tried to identify. Page two is the heading on the ground maintenance, and she has come up with buckets and categories. Page three is of the four and first budget February 2008, which has \$110,000.00 deficit. It also points out the separate transfers, and it point out separate transfers. Page three is March 2007 through February 2008. The net revenue is \$273,515.18 in the red. It shows taking transfers and showing numbers that are the same but in a different bucket. The police department is external. The total cost for 2006 are separated from external to internal. Trustee Iwenofu said In December 15th or the 18th when the police department started.

Attorney Rudman said the accountant is asking the trustees about information. She has stated there are a few holes; example the settlement with Velda City. The board needs to take the opportunity to review and let Ms. Metcalf know the actual. The budget is the best forecast on what was done in the past and it will be better for the future. Ms. Metcalf told the board she would like to have everyone email. She handed out a sheet and asked the board to look at it and give information and respond to her so the information can be put in the bucket. Discussion was entertained. Ms. Metcalf said to approve the budget you have to have the numbers. Trustee Iwenofu asked what the village has spent, is it assume as a budget. Trustee Gamble said Ms. Metcalf needs the information to be able to file the budget for 2008, 2008, and 2010. There are some areas we made a big drop. We as a body need to have a budget. Trustee Iwenofu said we missed the deadline. Preparing to past a budget for 2010 we need to have a conversation on 2010. Trustee Gamble said we need to submit a budget to the state.

Attorney Rudman said it's not good to change numbers. Trustee Iwenofu said we can tell what the appropriate funds are. We can sit down and say what information needs to be added. Attorney Rudman said to do it as a group and agree to vote on it. Trustee Gamble said the board can have a Saturday budget meeting for 2010. The attorney said every board members give comments. Trustee Gamble asked if the numbers are actual.

Attorney Rudman said it needs to be voted on, and the board can have a work session. Trustee Iwenofu said vote on the actual today. Deal with the other later. If it is actual let's get it going. More discussion entertained.

Attorney Rudman told the board actual can be voted as actual. In the future you might have to amend the budget (example). He read ordinance sect. 130.020. It states the fiscal year shall be prepared. With a complete financial plan, estimated revenue, and itemized funds and sources. The amounts are required debt of the village. There is a restriction that needs to be accounted for. Attorney Rudman said sect. 130.040, and 130.050 states the board may revised, as an increase or decrease. The increase is made by a formal

resolution. It shall not increase unless you adopt a resolution, or ordinance. The ordinance gives guidance and procedure. In order to do that, it needs to be utilized. Approve the budget for 2008 and 2009, and approve the 2010 budget before the fiscal year. Its pretty close for 2009 and it can be revised. The numbers are pretty tight and pretty persistent. Trustee Iwenofu said with the actual approve 2008 and 2009 budget. The ordinance does not acquire to have a balance budget. Time is of essence, approve those two. Attorney Rudman said the village needs to have a balance budget (he read the ordinance). In the future again remember the expenditures exceed the estimate funds. The comparison is what is composed. More discussion from the attorney.

Trustee Iwenofu said if you making \$30,000.00 you can't spend \$100,000.00. Attorney Rudman said the actual budget estimated line for 2009 and 2010 are formatting. Trustee Iwenofu said we got to meet the state requirements. The funds are already gone. The attorney said with the actual, accept the propose budget, 2009 ends in February. Vote on the 2008 budget. Ms. Metcalf said 2008 and 2009 are actual numbers. Attorney Rudman said the propose budget for 2008 are actual. There is no way to ratify the amount.

Number one you have to file a budget, two you have to have actual numbers, and three it has to be mark as actual numbers.

Trustee Gamble asked Ms. Metcalf how the village operating. Ms. Metcalf said we are being late in paying bills. The deficit is in the liability we owe. We are operating, but not paying the bills. She stated she doesn't have all the information and the numbers are not adding up together. Trustee Iwenofu said the infusion of the cash flow was in 2006 and 2007. The economy is down and we have a deficit. Trustee Gamble state all of his ten years on the board we never had a discussion like this before. Questions are being asked and we are getting an understanding. Attorney Rudman said the actual numbers still need to be acting numbers. He read the ordinance and told the board it should be a budget.

Trustee Gamble said tonight has been a beautiful night.

Trustee Iwenofu motioned for 2008 and 2009 budget to be approved. Seconded by Trustee Carter. Trustee Gamble said add in the motion constructed by the external accountant, and submit said budget to comply with ordinance 130. Roll Call; Trustees Gamble-yes, Iwenofu-yes, and Carter-yes. Motion Carried. Trustee Iwenofu motioned to amend the Treasurer's report from October 2008 through November 2009. Seconded by Trustee Carter. Roll Call; Trustees Gamble-yes, Carter-yes, and Iwenofu-yes. Motion Carried.

CITIZEN'S COMPLAINT/PETITION:

NONE

CHAIRWOMAN'S REPORT:

1. Chairwoman Martin said the filing date for the April election board of trustees starts December 15, 2009 at 8:00 a.m., and ends January 25, 2009.
2. The chairwoman reminded everyone the Census Bureau is very important. They are hiring people who would like to work. The pay is \$17.50 an hour, and \$18.50 for supervisors. If you are a veteran you automatically receive ten points. Other will need to pass all 28 questions. Please talk to neighbors, and tell them to fill the form out. If not we will miss out on a lot of funding.

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ATTEST: _____ BY: _____
VILLAGE CLERK CHAIRWOMAN

Good Neighbors Build Good Neighborhoods

VILLAGE OF UPLANDS PARK

6390 Natural Bridge Road
Phone No. 314-383-1856

Uplands Park, MO 63121
Fax No. 314-389-3142

**Regular Board Meeting
December 14, 2009
6:00 p.m.
Agenda**

1. CALL TO ORDER
2. ROLL CALL
3. ACKNOWLEDGE OF VISITORS/REPRESENTATIVES
Department of Mental Health (Home of The Tubcut)
4. APPROVAL OF MINUTES
 1. October 12, 2009 Regular Board Meeting
 2. November 9, 2009 Regular Board Meeting
 3. November 9, 2009 Closed Personnel Meeting
5. TREASURER'S REPORT
October 2008, November 2008, December 2008, January 2009, February 2009
March 2009, April 2009, May 2009, June 2009, July 2009, August 2009,
September 2009, October 2009, and November 2009
6. CITIZEN'S COMPLAINTS/PETITION
7. CHAIRWOMAN'S REPORT
8. VILLAGE ATTORNEY'S REPORT
9. VILLAGE OFFICIAL'S REPORT
10. POLICE REPORT
November 2009
11. OLD BUSINESS
12. NEW BUSINESS
13. AS COURTESY TO THE CITIZEN'S COMMENTS/SUGGESTIONS FOR
THE BETTERMENT OF THE VILLAGE (OPEN TO THE FLOOR)
14. ADJOURNMENT

MEETING CALLED BY CHAIRWOMAN MARTIN SECT. 610.021

Good Neighbors Build Good Neighborhoods

VILLAGE OF UPLANDS PARK

**6390 Natural Bridge Road
Phone No. 314-383-1856**

**Uplands Park, MO 63121
Fax No. 314-389-3142**

Regular Board Meeting

November 9, 2009

6:00 p.m.

Agenda

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACKNOWLEDGE OF VISITORS/REPRESENTATIVES**
Department of Mental Health (Home of The Tubcut)
- 4. APPROVAL OF MINUTES**
 - 1. October 12, 2009 Regular Board Meeting**
 - 2. October 12, 2009 Closed Personnel Meeting**
- 5. TREASURER'S REPORT**
October 2008, November 2008, December 2008, January 2009, February 2009
March 2009, April 2009, May 2009, June 2009, July 2009, August 2009,
September 2009, and October 2009
- 6. CITIZEN'S COMPLAINTS/PETITION**
- 7. CHAIRWOMAN'S REPORT**
- 8. VILLAGE ATTORNEY'S REPORT**
- 9. VILLAGE OFFICIAL'S REPORT**
- 10. POLICE REPORT**
October 2009
- 11. OLD BUSINESS**
- 12. NEW BUSINESS**
- 13. AS COURTESY TO THE CITIZEN'S COMMENTS/SUGGESTIONS FOR**
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- 14. ADJOURNMENT**

MEETING CALLED BY CHAIRWOMAN MARTIN SECT. 610.021

3. Northwoods and Velda Village Hills will be hosting their Christmas Party at the end of this week.

VILLAGE'S ATTORNEY:

Attorney Rudman said he has comments in the close session.

VILLAGE OFFICIAL'S REPORT:

1. Trustees Iwenofu: NONE
2. Trustee Gamble: NONE
3. Trustee Carter: NONE

POLICE REPORT:

Officer Gill read the police report for November 2009.

OLD BUSINESS:

Chairwoman Martin entertained a motion to pay the bills. Trustee Iwenofu asked about the trustees being paid. Trustee Iwenofu motioned for the bills to be paid. Seconded by Trustee Carter. Roll Call: Trustees Iwenofu-yes, Carter-yes, and Gamble-yes. Motion Carried.

NEW BUSINESS:

Chairwoman Martin told the board she has received the communication contract from St. Louis County for 2010. She stated we owe the county \$15,890.50. The reason is we had a deficit we owe for 2008 and 2009. Trustee Carter asked if that was the arrearage. The chairwoman said the payment will be #1,324.20 per month. This includes everything. They have cancelled us out the whole year, and we can start over fresh in January 2010. Trustee Iwenofu motioned to accept the contract title only and the attorney recommendation. Attorney Rudman said the contract has to be read whole in public. Seconded by Trustee Carter. Attorney Rudman read the contract. Trustee Carter motioned to introduce ordinance 396. Seconded by Trustee Iwenofu. Attorney Rudman recognized ordinance 396. Trustee Iwenofu motion the second reading by title only. Seconded by Trustee Gamble. Attorney Rudman read the ordinance. Trustee Carter motioned to accept the contract from St. Louis County. Seconded by Trustee Iwenofu. Roll Call: Trustee Gamble-yes, Iwenofu-yes, and Carter-yes. Motion Carried.

AS COURTESY TO THE CITIZEN'S COMMENTS/SUGGESTIONS FOR THE BETTERMENT OF THE VILLAGE (OPEN TO THE FLOOR);

NONE

MOTION FOR ADJOURNMENT:

Trustee Iwenofu motioned to adjourn the regular board meeting. Seconded by Trustee Carter. Roll Call: Trustees Iwenofu-yes, Gamble-yes, and Carter-yes. Motion Carried. The meeting is adjourned at 7:40 p.m.